

# PRIVACY POLICY

NewMedia Express has created this privacy statement in order to demonstrate our firm commitment to privacy. This privacy statement provides notice of our information gathering and dissemination practices for this website: [www.newmediaexpress.com](http://www.newmediaexpress.com).

## Security

This site has security measures in place to help protect the information under its control from loss, misuse and alteration. For example, industry standard SSL encryption is used when accepting credit card information.

## Contact Information & Financial Information

We also collect and retain certain contact information (such as name, address and email address) and financial information (such as an account or credit card number) to process your requests and orders. The contact information is used to process the requests and orders, and to contact the requesting or ordering party when necessary. The financial information is used to bill for the products and services ordered. We will not sell, share or rent any financial information collected from you except as disclosed in this policy or as necessary to fulfill your order.

## Third Parties

Your personally identifiable information is not shared with any third party. It will only be used for internal purposes. We do not sell, or give third parties access to our customer list.

## Accuracy

We ensure our customers that all personal information collected is accurate and kept up to date. We do not maintain duplicate copies of personal information in different systems.

## Safeguards

We ensure our customers that appropriate security safeguards are in place to protect personal data against unauthorised access, misuse, disclosure, copying, use, alteration, accidental loss or theft, destruction or damage.

Only authorised persons have access to our systems. Consultants, contractors or other temporary employees do not have access to the data.

## Openness

Our data protection policy (Privacy Policy) is displayed on the web site and the policy is set out in the same language medium as the web site. We encourage all our customers to read our Privacy Policy to understand that our objectives of collecting their personal data.

### **Individual Access and Correction**

If your personally identifiable information changes, or if you no longer desire our service, you may correct, update or remove your personal data at by emailing our Customer Support.

### **Links**

This web site contains links to other sites. Please be aware that we are not responsible for the privacy practices of such other sites. This Privacy Policy applies solely to information collected by this website.